**AAUW OF VIRGINIA Board of Directors Meeting**

 **Saturday, November 19 and Sunday, November 20, 2022**

**Meeting held via Zoom**

**Call To Order/Welcome**

The meeting was called to order at 10:00 a.m. on Saturday, November 19, by President Lane Stone.

**Roll Call**

A list of board and non-board members in attendance is attached **(Enclosure 1).**

**President’s/Administrator’s Report**

Stone and Administrator Sarita Gregory submitted a report electronically prior to the meeting **(Enclosure 2)**.

Susan Burk, Northern District Co-Representative, and Suzanne Rothwell, Bylaws and Resolutions Chair, were appointed as the Reading Committee for the November 2022 minutes.

Gregory recommended increasing the mileage reimbursement for board members traveling to and from board meetings from 30 cents per mile to 50 cents per mile. Rationales for increasing the reimbursement amount include that the amount has not been increased in at least a decade; that 50 cents would be closer to the Federal mileage reimbursement amount; and that making travel more affordable by increasing the mileage and hotel reimbursement might encourage more AAUW-VA members to participate in the board.

**MOTION:** Increase the board mileage reimbursement to $.40 per mile and increase hotel reimbursement to $50; the motion carried.

**MOTION**: Confirm Tammie Mullins-Rice as 2023 State Conference chair; the motion carried.

**Secretary’s Report**

The minutes of the July 2022 board meeting were distributed electronically prior to the meeting by Recording Secretary Sherry Warren **(Enclosure 3)**; the minutes were approved as distributed.

**2023 State Conference**

Mullins-Rice announced that the conference will be held on March 18, 2023, 10 a.m.- 4 p.m., in Williamsburg, Virginia at the Holiday Inn and Suites, with additional guest rooms reserved at the nearby Comfort Inn.

The proposed registration fee of $80 includes breakfast buffet, lunch, and afternoon breakout refreshments.

Mary Anne Graham will create the program book. Portsmouth branch is handling registration; Hampton branch will provide “Welcome bags”; Newport News branch will organize local dining on Saturday evening for members who stay overnight.

**MOTION:** To transfer $5 per member attending the conference from the general budget to the conference budget to enable a $75 conference registration fee; the motion carried.

**2024 and 2025 State Conferences**

The 2024 Conference will be held in the Southwest District and the 2025 Conference will be in the Northern District.

**Board Liaison Reports**

Liaison Reports were distributed electronically prior to the meeting **(Enclosure 4)**.

Stone recessed the meeting at 12:10 p.m.

**Sunday November 20**

The meeting was reconvened at 3:01 p.m. by President Lane Stone.

**Roll call**

A list of board and non-board members in attendance is attached **(Enclosure 1).**

**Board Reports**

**Program**

Vice President for Program Nadine James distributed a report electronically prior to the meeting **(Enclosure 5)**. Suzanne Rothwell reported that James is working with Patsy Quick, AAUW-VA Webmaster, to create a page on the AAUW-VA website wherein branch Program Chairs can share program ideas and potential speakers.

**Membership**

Vice President for Membership Cheryl Spohnholtz distributed a report electronically prior to the meeting **(Enclosure 6)**. Many branches have had issues using the Community Hub to register renewing members.

**Finance**

Marsha Melkonian, Vice President for Finance, distributed a report electronically prior to the meeting **(Enclosure 7)**.Melkonian reported a checking account balance of $46,909.35 and a conference account balance of $2,034.29.

**Communications**

Vice President for Communications Dianne Mero distributed a report electronically prior to the meeting **(Enclosure 8).**

**Bylaws & Resolutions**

Bylaws and Resolutions Chair Suzanne Rothwell distributed a report electronically prior to the meeting **(Enclosure 9)**. This report set forth “Proposed Amendments to the Policy on Diversity in the Board of Directors Handbook.” The stated purposes of these proposed amendments were: to identify and address the many aspects of DEI and accessibility that are integral to the operations of the AAUW state and branch affiliates and to district activities; enhance sensitivity to accessibility issues for all persons, regardless of whether considered  to have a disability; and  clarify and expand on the obligations of the AAUW-VA and Virginia branches as well as the  district representatives to incorporate DEI and accessibility into their decision-making for all  activities.

Following discussion, it was decided to revisit proposed changes to the policy at the January board meeting.

**AAUW Funds**

AAUW Funds Chair Ann Johnson distributed a report electronically prior to the meeting **(Enclosure 10)**. Johnson reported that in the first and second quarter of this year, branches gave $12,562.69 to various AAUW funds, and individual contributions totaled $15,535.50.

**Diversity, Equity, and Inclusion (DEI)**

Co-Vice Presidents Krysta Jones and Meg Tuccillo distributed a report electronically prior to the meeting **(Enclosure 11).** Jones and Tuccillo are working with the organization Challenging Racism to present a 90 minute statewide Zoom program, “How to Establish a DEIB Culture of Accountability Within our AAUW Branches,” in February 2023; branch leaders and state board members will be invited.

**College/University (CU) Partners**

C/U Co-Chairs Barbara Woodlee and Cyndi Shanahan distributed a report electronically prior to the meeting **(Enclosure 12)**.

**Historian**

Historian Kathy Batkin distributed a report electronically prior to the meeting **(Enclosure 13)**.

**District Representatives**

Reports were distributed electronically by the District Representatives (Anita Aymer, Southwest District; Leslie Tourigny and Susan Burk, Northern District; Laura Wimmer, Northwest District; Tammie Mullins-Rice, Southeast District) **(Enclosure 14)**. A virtual “All District” meeting with Gloria Blackwell, AAUW CEO, was held on Saturday, October 22, 2022.

**Public Policy**

Co-Vice Presidents Janine Greenwood & Denise Murden distributed a report electronically prior to the meeting **(Enclosure 15)**.Greenwood and Murden are working with the Richmond Branch to hold a reception for women lawmakers on January 18, 2023. AAUW-VA Lobby Day will be in Richmond on January 19.

**Mini-grants**

Co-Vice Presidents for Public Policy Greenwood & Murden distributed a report electronically prior to the meeting **(Enclosure 16)**. The following branches have been granted mini-grants for these programs: Reston-Herndon: DEIJ Essay Award; Smith Mountain Lake: College Application Scholarship; Virginia Beach: Title IX and Women’s Softball; Wytheville: STEM Event.

**Nominating Committee** Chair Laura Wimmer distributed a report electronically prior to the meeting **(Enclosure 17)**. Wimmer has prepared a notice to send to the general membership regarding board openings for which nominees are needed.

**Voting and Election Process 2023** Chair Sandy Lawrence reported difficulty obtaining the list of AAUW-VA members to be used to send election information; President Stone will request the list.

**Calendar 2022-2023**

President Stone announced that the format of the meeting previously known as the “Summer Leadership Meeting” will be revamped in 2023.

Next board meetings: Monday, January 9, 6:30 p.m., on Zoom, and Friday, March 17, in Williamsburg prior to the State Conference.

The meeting was adjourned at 4:59 pm by Administrator Gregory.

**ENCLOSURE 1- Board members in attendance at AAUW-VA board meeting, November 19-20, 2022**

Anita Aymer, Southwest District Representative

Kathy Batkin, Historian

Susan Burk, Northern District Co-Representative

Janine Greenwood, Co-Vice President for Public Policy

Sarita McCoy Gregory, Administrator

Ann Johnson, AAUW Funds Chair

Krysta Jones, Co-Vice President for Diversity, Equity & Inclusion

Marsha Melkonian, Vice President for Finance

Dianne Mero, Vice President for Communications

Tammie Mullins-Rice, Southeast District Representative

Denise Murden, Co-Vice President for Public Policy

Suzanne Rothwell, Bylaws Chair

Cyndi Shanahan, College/University Co-Chair

Cheryl Spohnholtz, Vice President for Membership

Lane Stone, President

Leslie Tourigny, Northern District Co-Representative

Meg Tuccillo, Co-Vice President for Diversity, Equity & Inclusion

Sherry Warren, Recording Secretary

Laura Wimmer, Northwest District Representative

Barbara Woodlee, College/University Co-Chair

**Non-Board members attending**

Mary Anne Graham, Virginia *Vision* Copy Editor

Sandy Lawrence, Voting and Elections Chair

Patsy Quick, Webmaster