**The 98th Annual Business Meeting of the American Association of University Women of Virginia**

**Saturday, March 25, 2023**

The meeting was held virtually via Zoom.

**Call to Order & Welcome**

AAUW-VA President Lane Stone convened the 98th Annual Business Meeting at 10:12 a.m.

**Meeting Procedures**

Sarita Gregory, AAUW-VA Administrator, reminded participants that reports and other information relevant to the meeting could be found in the Program Book **(Enclosure 1)**, which had been distributed electronically prior to the meeting. Stone thanked Mary Anne Graham and Carolyn Stewart for creating the Program Book. Gregory explained the Zoom procedures for the meeting. The Zoom Manager for the meeting was Marsha Melkonian, Vice President for Finance (Smith Mountain Branch).

**Roll Call of Branches**

Sherry Warren, Recording Secretary, called the roll of Virginia branches **(Enclosure 2)**.

**Appointments**

Stone announced appointments for the meeting, including:

* Minutes Review Committee: Susan Burk, Northern District Co-Representative (Springfield-Annandale Branch); Laura Southall, Branch Membership Vice President (Smith Mountain Branch); Sherry Warren, Recording Secretary (Portsmouth Branch)
* Page: Tess Evans (Greater Richmond Branch)
* Timekeeper: Leslie Tourigny, Northwest District Co-Representative (Alexandria and Virginia Beach Branches)
* Teller: Diane Schrier, Branch Co-President (Alexandria Branch)
* Parliamentarian: Suzanne Rothwell, Bylaws and Resolutions Chair (Vienna Area Branch)

**Registration Report**

Warren reported that 68 members were in attendance (based on Zoom participants list), representing 20 AAUW of Virginia branches (per Roll Call); subsequently one additional attendee and one additional branch were counted, for a total of 69 attendees and 21 branches.

**Adoption of the Rules of the Annual Business Meeting**

**MOTION 1:** Warren moved: “The Standing Rules of the 98th Annual AAUW of Virginia Business Meeting are on page 6 of the Program Book. I move the adoption of the Standing Rules.” The motion carried. **(Enclosure 3- Standing Rules)**

**Adoption of the Annual Business Meeting Agenda**

**MOTION 2:** Nadine James, AAUW of Virginia Vice President for Program, moved for: “the adoption of the Annual Business Meeting Agenda as found on pages 3 and 4 of the Program Book, with the chair reserving the right to make further changes with the approval of the assembly.” The motion carried. **(Enclosure 4- Meeting Agenda)**

With the establishment of a quorum and the approval of the Standing Rules and the Agenda for the Annual Business meeting, Gregory declared the 98th Annual Business Meeting of the American Association of University Women of Virginia officially organized for conducting business.

**Minutes of the 2022 Annual Meeting**

Warren announced that the State Board had approved the minutes of the 97th Annual Business Meeting (2022) at its July 2022 board meeting, and reminded participants that a summary of the minutes were on pages 7-11 in the Program Book.

**Reports of Officers**

**President and Administrator**

The President and Administrator report was found on page 13 of the Program Book.

**Vice President for Finance**

Melkonian noted that the Finance Report for the period July 1, 2022-March 12, 2023, was found on pages 14-16 of the Program Book. Total income for the period was reported as $12,578.13 and total expense as $7,124.82. The checking account balance was $45,740.40, the conference account balance was $ 9,662.92, reflecting total assets of $55,403.32.

**Vice President for Program**

The report, submitted by James, was found on page 17 of the Program Book.

**Vice President for Membership**

The report was found on page 18 of the Program Book. Sandy Lawrence, Voting and Elections Chair, reported on behalf of Cheryl Spohnholtz, Vice President for Membership.

The report indicated 982 members as of March, 2023, in contrast to 1011 members in February, 2022.

Twelve branches either maintained their membership numbers or grew in the past year: Fairfax City, Falls Church, Greater Manassas, Hampton, McLean Area, Newport News, Norfolk, Portsmouth, Roanoke Valley, Smith Mountain, Springfield-Annandale, and Wytheville. Additionally, eight more branches successfully met or exceeded the 90% goal for retention: Arlington, Harrisonburg, Lynchburg, Mt. Vernon, Reston-Herndon Area, Vienna Area, Virginia Beach and Woodbridge. Twenty AAUW of Virginia branches recruited a total of 122 new members between February 1. 2022, and January 31, 2023: McLean Area, Roanoke Valley, and Vienna Area each recruited ten or more new members, and Smith Mountain Branch added eighteen new members.

**Communications**

The Communications report was found on page 19 of the Program Book.

Vice President for Communications Dianne Mero acknowledged the work of Bianca Daugherty and Graham on the Virginia *Vision*, Spohnholtz (Facebook), and Patsy Quick (website).

**Public Policy**

The Public Policy report, submitted by Co-Vice Presidents for Public Policy Janine Greenwood and Denise Murden, was found on page 20 of the Program Book. Greenwood announced that planned action items for 2023-24 included ensuring that members and other voters are informed about candidates’ positions on AAUW legislative priorities and improving communication with branches regarding public policy issues.

**Diversity, Equity, and Inclusion (DEI)**

Meg Tuccillo, Co-Chair for DEI, reported on behalf of herself and Krysta Jones, Co-Chair.

The DEI report was found on page 22 of the Program Book.

**Standing Committee Reports**

**Nominating Committee**

The Nominating Committee report was found on page 23 of the Program Book. Laura Wimmer, Chair, announced that the members of the Nominating Committee were District Representatives Anita Aymer (Southwest District), Burk (Northern District), Tammie Mullins-Rice (Southeast District), Tourigny (Northern District), and Wimmer (Northwest District).

Members of AAUW of Virginia will vote electronically between May 6 and May 29 for members of the State Board. The terms of the elected board members commence July 1, 2023 and terminate June 30, 2025.

Candidates for State Board Officer Positions:

* Erica Brown-Meredith (Greater Richmond Branch)- Co-Vice President for Diversity, Equity, and Inclusion
* Laura Browning Greenfield (Hampton Branch)- Vice President for Membership and Branch Development
* Virginia Kress (Alexandria Branch)- Vice President for Finance
* Laura Southall (Smith Mountain Branch)- Recording Secretary
* Meg Tuccillo (Arlington Branch)- Co-Vice President for Diversity, Equity, and Inclusion

Information about each of the candidates was found on pages 24-26 of the Program Book. Candidates spoke briefly regarding their candidacy.

**College/University** **(C/U)**

The College/University report was found on page 28 of the Program Book. Barbara Woodlee, Co-Chair, reported on behalf of herself and Co-Chair Cyndi Shanahan, and highlighted their efforts to promote the Work Smart salary negotiation seminars, supported by a Coca-Cola grant to AAUW National, to Virginia Historically Black Colleges and Universities (HBCU).

**AAUW Funds**

The AAUW Funds report was found on page 29 of the Program Book. Ann Johnson, Chair, noted that seventeen branches donated 100% of their contributions to the Greatest Needs Fund, and that 95 members were honored by their branches as Named Honorees.

Johnson announced the State Named Honorees, who were recognized at the 2023 State Conference: Sandy Lawrence (Woodbridge Branch); Kristen Moyer (Vienna Area Branch); Patsy Quick (Mt. Vernon Branch); Caroline Pickens (McLean Area Branch); and Lisa Sales (President of Virginia NOW).

**Bylaws and Resolutions**

The Bylaws and Resolutions report was found on page 30 of the Program Book.

Bylaws and Resolutions Chair Rothwell reminded attendees that last year the membership adopted the motion: “Shall the AAUW of Virginia Bylaws be amended to eliminate the requirement that the Annual Business Meeting be held during the State Conference?”

Rothwell announced that the Board amended the AAUW-VA handbook to establish a new Diversity and Accessibility Policy, which clarifies and expands on the obligations of the state and the branches as well as the district representatives to incorporate DEIB and accessibility into their decision-making for all activities.

**Legacy Circle**

Virginia Legacy Circle members were listed on page 31 of the Program Book. Kristin Moyer, National Legacy Circle Team Liaison, acknowledged the Legacy Circle members in attendance at the Business Meeting and welcomed newest members Janet Hedrick and Dottie Joslin.

Stonethanked the members of the Southeast District for a successful 2023 State Conference held in Williamsburg March 18. Aymer, Southwest District Representative, announced that the 2024 AAUW-VA conference will be held April 12-13 in Lynchburg.

**Adjournment**

The meeting was adjourned at 11:08 a.m. by Stone.